

September 28, 1989

Introduced by: GARY GRANT

Proposed No: 89-750

ORDINANCE NO. 9257

AN ORDINANCE relating to the King County personnel system providing for transfer of vacation hours and donation of sick leave hours.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Any regular full-time or part-time employee in a position established in the county budget, who has completed at least one year of service, may transfer a portion of his or her accrued vacation to a regular full-time or regular part-time employee of an equal or lesser hourly rate of pay in a position established in the county budget, who has completed at least one year of service, upon written request to and approval of the transferring and receiving employees' department director(s). Vacation hour transfers are strictly voluntary. Employees are prohibited from offering or receiving monetary or any other compensation in exchange for transferring vacation hours.

SECTION 2. Vacation hour transfers shall be in twenty-five (25)-hour increments. The number of hours transferred shall not exceed the transferring employee's accrued vacation credit as of the date of the request. No transfer of vacation hours shall be permitted where it would cause the employee receiving the transfer to exceed his or her maximum vacation accrual.

SECTION 3. Transferred vacation hours must be used within ninety (90) calendar days following the date of transfer. Transferred vacation hours are excluded from vacation payoff provisions contained in K.C.C. 3.12.190 (E and G). For purposes of this section, the first hours used shall be accrued vacation hours.

SECTION 4. Any regular full-time or part-time employee in a position established in the county budget may donate a portion of his or her accrued sick leave to a regular full-time or part-time employee of an equal or lesser hourly rate of pay in a position established in the county budget, who has completed at least six

1 months of service, upon written notice to the transferring and
2 receiving employees' department director(s). Sick leave hour
3 donations are strictly voluntary. Employees are prohibited from
4 offering or receiving monetary or any other compensation in
5 exchange for donating sick leave hours.

6 SECTION 5. Sick leave hour donations shall be in increments
7 of five (5) hours. No donation shall be permitted unless the
8 donating employee's sick leave accrual balance immediately sub-
9 sequent to the donation is one hundred (100) hours or more. No
10 employee may donate more than twenty-five (25) hours in a calen-
11 dar year.

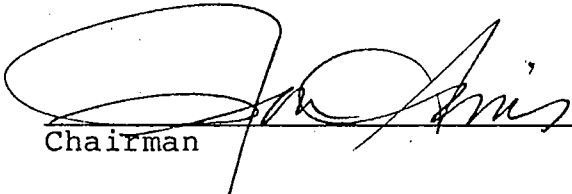
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1 SECTION 6. Donated sick leave hours must be used within
2 ninety (90) calendar days. Donated sick leave hours are exempt
3 from sick leave payoff provisions contained in K.C.C. 3.12.220
4 (J), and sick leave restoration provisions contained in K.C.C.
5 3.12.220 (G). For purposes of this section, the first hours used
6 shall be accrued sick leave hours.

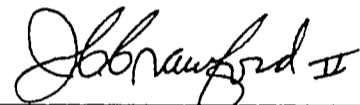
7 INTRODUCED AND READ for the first time this 2nd day of
8 October, 1989.

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10 PASSED this 18th day of December, 1989.

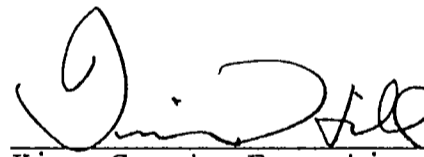
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12 KING COUNTY COUNCIL
13 KING COUNTY, WASHINGTON

14 
15 Chairman

16 ATTEST:

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18 Clerk of the Council.

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20 APPROVED this 29th day of December, 1989.

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23 King County Executive

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